



**POLYTECHNIC
BUSINESS
COLLEGE**

**THIRTEENTH AND
MADISON STS.,
OAKLAND, CAL.**

A Private School for Private Secretaries

Offers the most complete and practical training in all secretarial, business and efficiency courses ever given in the West. The Polytechnic Business College appeals especially to those who want the best and who appreciate superior facilities, including expert teaching power, pleasant surroundings, a spirit of work and enthusiasm, courteous treatment, dignified discipline and results which make for success.

GIRLS, YOUNG LADIES, WOMEN

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THOUSANDS OF STENOGRAPHERS, PRIVATE SECRETARIES, CLERKS—BOOKKEEPERS—AND OFFICE ASSISTANTS ARE NEEDED IN EVERY DEPARTMENT OF BUSINESS AND GOVERNMENT SERVICE.



NOTE:—Business men who are in need of stenographers and private secretaries are requested to inform us a few days in advance in order that we may make recommendations adapted to the requirements.

Address: Polytechnic Business College
13TH AND MADISON STS., OAKLAND, CAL.

The only Business College in California that owns and occupies its own buildings, representing an investment of \$200,000. Maintains a College Faculty whose standing and teaching experience are a guarantee to genuine service.

W. E. GIBSON, President