

he or she intends to become a professional teacher, and designs to teach in this city.

One teacher shall be elected annually by the Board for each division of the school. The teacher of the First Division shall act as Principal of the entire school; and it shall also be his duty to exercise a general supervision over the several divisions, subject to the Committee on the Normal School.

4. The teacher of each class shall keep an accurate record of the attendance and scholarship of each member of the class, noting all failures in class exercises and recitations, as well as disorder; and at the close of the school year the Principal shall make a report of the same to the Committee on Examination of Teachers, giving the standard of scholarship of every member of the school during the whole year. This report shall be adopted as the standard of qualification for issuing certificates for the position of teachers in the Public Schools.

5. At the close of each year there shall be held an examination of all teachers who desire to graduate, and diplomas shall be awarded to such as shall have completed the course of study.

6. The Normal School shall be held once a week, at such time and place as the Board may designate. Each session shall continue two and a half hours, with one recess of not more than fifteen minutes. The hours of commencement shall be determined by the teachers.

7. The Superintendent is authorized to suspend any teacher in the service of the Department who may be absent from the Normal School without excuse; and shall immediately fill the vacancy and report at the next meeting of the Board.

COURSE OF STUDY AND TEXT BOOKS.

Reading and Elocution.—Parker and Watson's Fifth National Reader.