

SEC. 12. It shall be the duty of the Superintendent to visit and examine each school at least once in three months; to observe and cause to be observed such general rules for the regulation, government and instruction of the schools, not inconsistent with the laws of the State, as may be established by the Board of Education; to attend the sessions of the Board, and inform them at each session of the condition of the Public Schools, School Houses, School Funds and other matters connected therewith, and to recommend such measures as he may deem necessary for the advancement of education in the city and county. He shall acquaint himself with all the laws, rules and regulations, governing the Public Schools in said city and county, and the judicial decisions thereon, and give advice on subjects connected with the Public Schools, gratuitously, to officers, teachers, pupils and their parents and guardians.—[Amended. See Supplemental Act VIII, Sec. 3, page 784.]

SEC. 13. Any vacancy in the office of School Director shall be filled by appointment by the Superintendent, by and with the consent of a majority of the School Directors then in office; and such appointees shall hold office, respectively, until the municipal election next ensuing, and the election and qualification of their successors in office. But no such appointment shall be valid, unless the appointee be, at the time of his appointment, an elector of the district wherein the vacancy occurred.—[Amended. See Supplemental Act I, page 769.]

SEC. 14. In case of a vacancy in the office of Superintendent, the Board of Education may appoint a person to fill the vacancy until the regular election then next following, when the office shall be filled by election of the people.

SEC. 15. The School Fund of the City and County of San Francisco shall consist of all moneys received from the State School Fund; of all moneys arising from taxes which shall be levied annually by the Board of Supervisors of said city and county for school purposes; of all moneys arising from the sale, rent, or exchange of any school property; and of such other moneys as may, from any source whatever, be paid into the School Fund; which fund shall be kept separate and distinct from all other moneys, and shall only be used for school purposes, under the provisions of this Act, and for the payment of the interest and redemption of the principal of the school bonds according to law. No fees or commissions shall be allowed or paid for assessing, collecting, keeping or disbursing any school moneys, and if, at the end of any fiscal year, any surplus remains in the school fund, such surplus money shall be carried forward to the School Fund of the next fiscal year, and shall not be, for any purpose whatever, diverted or withdrawn from said fund, except under the provisions of this Act.

SEC. 16. The said School Fund shall be used and applied by said Board of Education for the following purposes, to wit:

First—For the payment of the salaries or wages of Teachers, Janitors, School Census Marshals and other persons who may be employed by said Board.

Second—For the erection, alteration, repair, rent and furnishing school houses.

Third—For the expense of Model and Normal Schools.

Fourth—For the purchase money, or rent, of any real or personal property purchased or leased by said Board.

Fifth—For the insurance of all school property.

Sixth—For the payment of interest due on School Bonds, and for the redemption of the same.

Seventh—For the discharge of all legal incumbrances now existing on any school property.

Eighth—For lighting school rooms and the office and rooms of the Superintendent and the Board of Education.

Ninth—For supplying the schools with fuel, water, apparatus, blanks, blank books and necessary school appliances, together with books for indigent children.

Tenth—For supplying books, printing and stationery, for the use of the Superintendent and Board of Education, and for incidental expenses of the Board and Department.

Eleventh—[Amended. Act April 2, 1870. See note (*), page 781.]

Twelfth—For grading, fencing and improving school lots, and for grading, sewerage, plank-ing, paving, or repairing streets, and constructing and repairing sidewalks in front thereof.

SEC. 17. All claims payable out of the School Fund, excepting the coupons for interest and the School Bonds, shall be filed with the Secretary of the Board; and after they shall have been approved by a majority of all the members elect of the Board upon a call of yeas and nays, which shall be recorded, they shall be signed by the President of the Board and the Superintendent of Public Schools, and be sent to the City and County Auditor. Every demand shall have indorsed upon it a certificate of its approval by the Board, showing the date thereof, and the law authorizing the same, by title, date and section. All demands for teachers' salaries shall be payable monthly.

SEC. 18. Demands on the School Fund may be audited and approved in the usual manner, although there shall not at the time be money in the treasury for the payment of the same: *provided*, that no demand on said fund shall be paid out of or become charged against the School Fund of any subsequent fiscal year: *and further provided*, that the entire expenditure of said Department, for all purposes, shall not in any fiscal year exceed the revenues thereof for the same School year.