

# Heald's Business College,

24 POST ST., SAN FRANCISCO.

## The Leading Institution of Business Training on the Pacific Coast

This is the only school in San Francisco that makes a Business Education its distinct and separate specialty. Its teachers are competent and experienced. Its pupils are from the best class of young men in the State. It is under the very best discipline. Its Scholarships are good in the THIRTY-SIX Bryant & Stratton Colleges. It employs four of the best penmen in the State. It has the largest rooms, the largest attendance, and the most complete system of business training, of any commercial school on the Pacific.

### YOUNG MEN AND LADIES

Wishing to prepare themselves for the practical duties of life, will find this the best school. Pupils learn just what they need to accomplish success, and do not meddle with superfluous studies. Each student receives separate instruction, and can thus advance as rapidly as desired, not being kept back by those more deficient. All persons passing the final examination in a satisfactory manner, will receive our finely-engraved GRADUATING DIPLOMA. Graduates of this College are in demand among business Men, and can readily find good positions. Such as are in good standing are assisted in obtaining situations, if desired.

### OUR BUSINESS COURSE

Is especially adapted to the wants of young and middle-aged men, who wish to prepare for the active duties of life, whether book-keepers, salesmen, merchants, bankers, professional men, or even farmers or mechanics.

### THEORY AND PRACTICE

Are combined in such a manner as to make each a powerful help to the other.

The Student Buys, Sells, Ships, Barters, Consigns, Discounts, Insures, Draws Checks, Notes, and Drafts, Gives Leases, Deeds, etc., and goes through the entire routine of actual business. He becomes acquainted with changing books from Single to Double Entry, and *vice versa*, and also with Joint-Stock and Partnership Books, and every form and style of Book-Keeping practiced in well-regulated Business Houses. **Jobbing, Importing, Commission, and Banking** are carried on with the students of the other Colleges in the Association—thus fully illustrating the methods of carrying on business and keeping books when there are different currencies. The pupil becomes familiar with all the calculations and entries connected with legal Tender and Gold transactions.

### SESSIONS CONTINUE DAY AND EVENING.

Clerks, mechanics, and others engaged during business hours, can secure a sound Mercantile Education by attending evenings only. There are no class systems to keep the pupil back; each can advance as rapidly as desired. No particular age or degree of advancement is required to enter the College. We have in operation an

### ACADEMIC DEPARTMENT,

Where all the branches of an ordinary English Education are taught, for those who are too young or not sufficiently advanced for the Business Course. Visitors are always welcome at the College.

### FURTHER INFORMATION.

Young men and young ladies should obtain full particulars regarding this useful Institute of Practical Education. Now is the time to get an education. Use the present, and you can trust in the future. Competent persons are wanted in all departments of industry. In order to learn all about this school, send for

## HEALD'S COLLEGE JOURNAL,

Which is issued monthly, by the College, and contains full particulars regarding the Course of Studies, Expenses, etc.; also, a large amount of interesting reading. It can be obtained, free of charge, either at the College Office, 21 Post Street, or by addressing

E. P. HEALD, PRES'T BUSINESS COLLEGE,  
SAN FRANCISCO, CAL.