Please distribute July 7, 1950
To all San Francisco-East Bay
Official extension users.

EFFECTIVE FRIDAY, JULY 7 AT 5:30 P. M.

NEW NUMBERS AND DIAL SERVICE FOR PRESENT GLENCOURT 1-9000 AND TEMPLEBAR 6-3000 TELEPHONES

The GLencourt 1-9000 PBX is being converted to dial operation and the TEmplebar 6-3000 manual PBX is being discontinued. All telephones formerly served from these manual PBX's will now be served from the new GLencourt 1-9000 dial PBX.

With the change, direct dialing between GArfield 1-9000 and GLencourt 1-9000 telephones will go into operation as follows:

From	To	Dial
GA 1-9000	GL 1-9000	61 plus extension no.
GL 1-9000	GA 1-9000	63 plus extension no.

New methods of calling to and from GLencourt 1-9000 telephones and other Company PBX's are shown on pages 1 and 2 of your new official directory.

Beginning July 7, 1950 at 5:30 p.m., please use the new numbers and methods of calling shown in your new official directory and destroy your old directory. Until that time, however, continue to use the old numbers and place your calls as in the past.

If you have not received a copy of the new official directory, please consult your supervisor.