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Instructions for Custom Calling Services

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Call your Service Representative to see if Custom Calling Services are available in your area. There will be a monthly charge for each.

Call Waiting

Lets you know someone else is calling when you're using the telephone. You hear a beep tone. If you ignore the first beep, there will be a second one in ten seconds. The party calling you hears only the normal ringing.

How to use it:

1. If you hear a beep and want to end the first call, hang up. Your telephone will immediately ring with the second call.
2. To answer the second call, press and release the receiver button quickly. The first call will be put on "hold" and you will be connected to the second call.
3. To return to the first call, press and release the receiver button again. You can switch back and forth between the two calls as often as you want.

Call Forwarding

Lets you transfer your incoming calls to any telephone you can dial direct without Operator assistance. (In certain areas, calls can only be forwarded within that exchange. Call your Service Representative to determine if your exchange is in this group.)

How to use it:

1. To forward calls from rotary dial telephones, dial 72 and wait approximately 5 seconds for dial tone. From telephones with touch-tone service, dial 72, then the # button; listen for dial tone.
2. Dial the number that will be accepting your calls. You will hear two short tones, then normal ringing. Call Forwarding is in effect when the party answers. At that time, you can tell them they will be receiving your calls.

3. If the line is busy, or there is no answer, hang up and repeat the first two steps. No answer is required to establish Call Forwarding on the second attempt.

4. To cancel Call Forwarding from rotary dial telephones, dial 73 and wait about 5 seconds for two beeps and dial tone. From telephones with touch-tone service, dial 73, then the # button. You will hear two beeps, then dial tone.

Notes:

While your calls are being forwarded, your telephone will ring briefly each time your number is dialed. You cannot answer the calls, but the ring is a reminder that Call Forwarding is still in effect.

If you forward your calls outside of your local calling area, you will be charged for any calls forwarded from your number to the distant number. For example, if you forward your calls to a number in New York, the person calling you is charged for a call only to your number, but you are charged the rate from your number to the number in New York.

While calls are being forwarded, you can still make outgoing calls.

Three-Way Calling

This service lets you add a third party to your existing conversation without Operator assistance.

Three-Way Calling can be used whether you have received or have placed the first call.

How to use it:

1. Press and release the receiver button to put your call on "hold". You will hear three beeps then dial tone.
2. Dial the third person's number. You can talk before including the original caller.
3. To begin the three-way call, press and release the receiver button. All three parties will be on the line. (If the line is busy or

there's no answer, you can return to the original call by pressing and releasing the receiver button.)

Notes:

If the original party hangs up, you can add another third party by repeating steps 1, 2 & 3.

To disconnect the third party, press the receiver button twice. Your line is then free to add a different third party by repeating steps 1, 2 & 3.

All parties are disconnected when you hang up.

Speed Calling

This service lets you call frequently called numbers by dialing only one or two digits. Speed Calling is available in either 8 or 30 number capacities. These numbers can be either local or long distance.

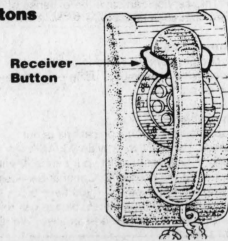
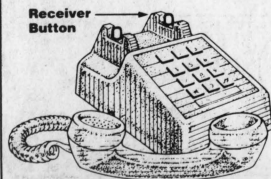
To enter or change a Speed Calling list of 8 or 30 numbers:

1. Select a one-digit code (numbers 2 through 9) for Speed Calling-8. Select a two-digit code (numbers 20 through 49) for Speed Calling-30.
2. Dial 74 for Speed Calling-8. Dial 75 for Speed Calling-30. Listen for dial tone.
3. Dial the code you have selected and the complete telephone number it will represent. Be sure to dial the number as you would normally place the call including the Area Code if it's different from your own. Two beeps will confirm your entry.
4. To call numbers selected for Speed Calling, simply dial the one- or two-digit code you have selected. If you have touch-tone dialing press the "#" button to save additional time.

Notes:

It is helpful to keep a list of your Speed Calling numbers at hand.

Common locations of receiver buttons



Modular and non-modular outlets

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These drawings show you how to identify and use modular outlets, and how to change some non-modular outlets to modular ones. Modular outlets let you plug in or move your own telephones. The drawings show you some types of outlets that could be in your home. However, these illustrations are not intended to be all-inclusive, and the outlets you have in your home may be different. For more information, contact a retail supplier. The sale of this type of equipment is a competitive business and, therefore, we cannot recommend particular suppliers to you. For more information, look in the Pacific Bell Yellow Pages under "Telephone Equipment & Systems" headings.

Figures 1-4 show some outlets for modular telephones. Just line up the clip at the end of the cord with the outlet, and insert it. To disconnect it, squeeze the clip with your thumb and forefinger and gently pull it out.

Figure 5 shows a special outlet for modular phones. To use it, push the cover in the direction of the arrow and insert the clip end of the modular cord. Then release the cover. It will spring back and fit snugly around the cord.

Figure 6 shows the outlet for a modular wall telephone. Line up the rivets on the outlet plate with the openings on the back of the phone. Push the phone lightly against the mounting and slide it down into place. To disconnect it, slide the phone up to lift it off the rivets, and pull it away from the wall.

Figure 7 shows some non-modular outlets. You can easily change them to modular outlets by using special converters (not shown). Call your Service Representative for more information.

Figure 8 shows some other non-modular outlets (B thru E) and a sample converter (A). The converter permanently changes them to modular outlets to use with a modular cord. Plug the converter into the outlet, then plug the cord into the converter.

